**NATIONAL CFAV ROLES - CALL FOR APPLICATIONS:**

**(1) ARMY CADETS NATIONAL SERGEANT MAJOR INSTRUCTOR (1 role)**

1. Application for the volunteer role of Army Cadets National Sergeant Major Instructor are now

invited from suitably qualified members of the Army Cadets.

2. Applicants are invited to submit a letter setting out the relevant skills and experience that

would qualify them for this senior volunteer role, and a CV not longer than two pages.

Applications are to be sent electronically to:

Ms Marie Cook, SO2 Pers ([RC-Cdts-PolPers-Pers-SO2@mod.gov.uk](mailto:RC-Cdts-PolPers-Pers-SO2@mod.gov.uk))

Applicants should also arrange for a letter/e-mail from their Colonel Cadets,

Cadet Commandant or previous Commanding Officer supporting their application.

3. Before submitting an application, candidates must confirm that they meet **all** the

requirements for membership of the ACF as set out in AC14233 *The Army Cadet Force*

*Regulations*, available on the Defence Gateway.

4. The closing date for applications is: **1200hrs on Tuesday 14 July 2020**.

5. The successful candidate will be notified by Cadets Branch shortly after the date of the board

and it is expected that they will remain in role for a period of three years. Once appointed, the role

holder will remain with an ACF county for administration purposes for that period.

**ROLE DESCRIPTION – ARMY CADETS NATIONAL SERGEANT MAJOR INSTRUCTOR**

Title: **Army Cadets National Sergeant Major Instructor**

Rank Range 1: SMI in the appointment of RSMI

Location: N/A

Role Type: National CFAV role

The Army Cadets National Sergeant Major Instructor (AC SMI) is a new national volunteer role that

will play a key part in representing the non-commissioned adult volunteer voice at all levels of the

Army Cadets.

**MAIN ACTIVITIES**:

The AC SMI is the senior non-commissioned volunteer leader responsible for providing advice and

support on CFAV and cadet matters. They are responsible to Deputy Commander Cadets for:

a. Providing a focus in maintaining the highest standards of command, leadership and

management within the Army Cadets.

b. Championing the Army Cadets Values and Standards and maintaining the highest standards

of personal conduct throughout the organisation.

c. Advising on CFAV and cadet matters where they impact on policy, process, support and

training as the senior non-commissioned volunteer leader in the Army Cadets.

d. Carrying out any national ceremonial duties, projects or studies as requested.

e. Accompanying Deputy Commander Cadets or their representatives at events and on visits.

e. Conducting independent visits to CCF contingent and ACF county locations on the realities

affecting CFAVs and cadets.

f. Providing a vital link between HQ RC Cadets Branch, RPOC CTTs, CTC RSM and ACF

county RSMIs to support and encourage the passage of information to improve the Cadet

Experience.

**EXPERIENCE**

General Essential:

Have demonstrable leadership, motivational and organisational skills.

Have a full understanding of the Army’s Cadet organisations.

Have a full understanding of and consistently demonstrates the Army Cadets Values &

Standards.

Have good written and oral communications skills.

Be recommended by their Colonel Cadets, Cadet Commandant or previous Commanding Officer.

1 Subject to fulfilling all qualification for appointment to the rank as set out in AC 14233 *The Army Cadet Force Regulations*.

Desirable None.

Technical Essential None.

Desirable None.

**PRE-APPOINTMENT TRAINING:**

There is no pre-appointment training for this volunteer role.

**VOLUNTEER CONSIDERATIONS:**

1. The role holder’s main effort will be championing and promoting all aspects of the Army

Cadets and acting as the senior non-commissioned volunteer leader for the organisation. The role

holder may also be expected to attend weekend conferences, training events and mid-week

meetings during their appointment period. Travel to HQ Regional Command in Aldershot,

Hampshire may be required.

2. Authorised allowances, such as Residence to Place of Duty or Motor Mileage Allowance, as

set out in AC 14233 *The Army Cadet Force Regulations* and agreed in advance can be claimed via

the role holder’s ACF county HQ.

3. Up to 50 Volunteer Allowance (VA) days may be claimed in year subject to prior approval by

HQ Regional Command Cadets Branch.